

New Parent Guide

Welcome to Lubbock Christian School! We are so very pleased you have joined our family. We know you are excited about the upcoming school year. We want to extend a warm welcome to you and let you know how glad we are that you have chosen to be a part of Lubbock Christian School - aka LCS.

Mission

Lubbock Christian School is dedicated to providing a quality environment in which each student will grow in wisdom and stature and in favor with God and man.

Values

- Devoted to God's Word - We are devoted to knowing, teaching, and living God's Word
- Led by the Spirit - Our interaction with students, families, co-workers and visitors is guided by the Spirit
- Shining Light - Our lives and our campus are a visible reflection of our faith
- Committed to Excellence and Improvement - We strive for excellence spiritually, personally, and professionally with a persistent focus on improvement

School Song (Tune - *When This Passing World Is Done*)

Cheer for Lubbock Christian High
For our school, our mighty high.
Proud we are of gold and blue,
Christian love for me and you.
Always true to thee we'll be,
True to God and country.
Lift your banner to the sky,
Cheer for Lubbock Christian High.

School Colors

Blue and Gold

School Mascot

The mighty Eagle!

General Information

Let us begin by saying you are not alone! Everyone was new to LCS at one time or another so we know how you feel. Words like excited, nervous, lost, and overwhelmed are commonly used to describe the emotions running through us as we begin our new adventure. Rest assured that everything will work out. You are surrounded by a wonderful group of people who are here to help you.

If you don't know where something is or how something works or who to talk to about a certain subject, then ask someone. You will be surprised how easy it is to access the information you need just by simply asking

The Office

A great source for information is our school office. The ladies in the office do an amazing job of keeping people informed. Give them a call at 796-8700 should you need assistance. They are available 8:00 to 5:00 Monday - Friday during the school year and 8:00 to 12:00 noon Monday - Thursday in June and July.

The Teacher

Another person that will be a great resource to you is your child's teacher. LCS is truly blessed with our teachers. You will find that they are very willing to help you with any questions or concerns. You may contact them in person, through email, or by calling the school office and leaving a message. They welcome you into their classrooms at all times and encourage you to play an active, involved role in your child's education. Feel free to ask your child's teacher what *you* can do to help them as well. They may need some help with cutting, coloring, grading or even with a class party.

Website

Our website is packed with great information. Be sure and check it often to get the latest information. www.lubbockchristian.org

Elementary Student Information

Your child’s backpack is going to be your **GREATEST** source for information!!! Notes will be sent home often in backpacks so it is recommended that you check them **DAILY!**

Jr. High/High School Student Information

Watch for email communication. If you are not receiving emails on a regular basis let the ladies in the front office know.

Eagle Alerts - Another form of communication used at Lubbock Christian School is Eagle Alerts. Eagle Alerts is a monthly consolidated email that gives an overview of the happenings for the coming month. You can expect to receive an Eagle Alert message in your inbox on the first Monday of each month.

Text Message Alerts - Get text alerts from Lubbock Christian School by texting the word “eagles” to 806-478-0260. Please note that standard text charges may apply.

School Hours

We have staggered dismissal times. This is done in an effort to help lighten the traffic around our school and keep our children safe.

Pre-K and Kindergarten	8:00-2:30
Grade 1	8:00-3:00
Grade 2	8:00-3:15
Grade 3	8:00-3:25
Grade 4-6	8:00-3:50
Grade 7-12	8:00-4:00
Zero Hour Class	7:10-7:55

(Online LCU Class that meets once a week)

Safety

As you can imagine, it can get a little congested when everyone is arriving and departing from school. We ask that you please stop for pedestrians. We also want to be courteous to our surrounding neighbors by not blocking their drives.

1st Day of School

Pre K - 6th

Children in Pre-K and K go directly to their classroom. 1st - 6th grade students report directly to chapel in the Auditorium.

7th & 8th

Students should report to the Multi-Purpose Building (MPB) to receive their class schedules. A school supply list will be made available on the LCS website prior to the start of school. On the first day, teachers will provide each student with a syllabus that will also include the list of supplies required for each class. It is recommended that students bring a pocket folder, some notebook paper, and a pen or pencil on the first day of school.

9th - 12th

All high school students will report directly to their first class. If a high school student does not have their class schedule, they need to report to the front office first. A school supply list will be made available on the LCS website prior to the start of school. On the first day, teachers will provide each student with a syllabus that will include the list of supplies required for each class. It is recommended that students bring a pocket folder, some notebook paper, and a pen or pencil on the first day of school.

Pre K - Kindergarten Dismissal

Children in Pre-K and Kindergarten are dismissed at the end of the day at their classroom. Be sure that your child tells their teacher goodbye each day. This helps our teachers know when a child is leaving and who they are leaving with.

1st - 6th Dismissal

1st - 6th grade children will be dismissed at the end of the day at their classroom. Again, please make sure your child has told their teacher goodbye. This ensures that the teacher is aware a child is leaving and with whom they are leaving.

Early Arrivals and After School Care

If you arrive at school before 7:50, your child will need to go to the Auditorium for before-school care. Before-school care begins at

7:30am. After school care is also available through Little Eagles Child Care here on the LCS campus for an additional fee.

Attendance and Tardiness

Refer to the Student Handbook located at www.lubbockchristian.org

Individual Class Schedules

For elementary age students, your child's daily class schedule will be posted in their classroom. If you would like a copy of the schedule, just let your child's teacher know. Generally, a copy of the schedule is included in the paperwork you receive at Meet the Teacher. Upperclassmen's schedules are available in the office and through Renweb.

Teacher Conferences

A Goals Day is scheduled early in the year. Classes are generally dismissed for the afternoon so teachers may meet with parents. Additional conferences may be requested throughout the year either by the child's teacher or a parent. If the parent wishes to schedule a conference, they should contact their child's teacher via email. All faculty and staff e-mail addresses are available on the LCS website at www.lubbockchristian.org

Lunch

All students in grades Pre-K through 9th grade are to remain on campus during the lunch hour. It is okay if you would occasionally like to take your child to lunch; please make sure to check your child out in the front office and notify your child's teacher in advance of your plans.

Our sophomores, juniors and seniors have an open campus policy. If they choose to leave campus for lunch they may. Pizza is made available daily to Junior High and High School students *only*. It can be purchased at the concession stand in the Eagle Athletic Center (EAC).

The cafeteria is located in the Eagle Athletic Center (EAC). It is furnished with tables and chairs. There are also microwaves available for use if your child brings a lunch that needs to be heated. Hot lunches and milk are available in the cafeteria for a small charge.

You can buy meal tickets in advance through your child's teacher or in the office. You can purchase them daily or you can buy them in a quantity that works well for you (i.e. - week's worth, month's worth, etc.) If you do buy several tickets at one time, your child's teacher will keep them for you. The teacher will also let you know when your child is running low and it is time to purchase more tickets.

As you can guess, lunch is a busy time at school. Volunteers are welcome and appreciated. It takes a lot of time to get drinks opened, meals heated, ketchup squirted and so on. Extra hands are always nice.

The lunch schedule is as follows:

Grades 1-3	10:50 - 11:20
Pre-K and K	11:10 - 11:40
Grades 4-6	11:25 - 11:50
Jr. & Sr. High	11:55 - 12:35

Lunch times are 30 minutes for elementary and 40 minutes for Junior and Senior High School Students.

Chapel

Chapel worship consists of the Pledge of Allegiance, singing, praying, scripture reading, and a Bible lesson. Students usually lead the worship time; guest speakers are occasionally invited. Parents are **always** welcome.

The Pre-K and Kindergarten classes have their own chapel Tuesday - Friday mornings from 8:00 - 8:20 am. They will report **directly** to their regular classrooms every day except for Monday. On Monday our Pre-K and Kindergarten classes join the other elementary students in the Auditorium from 8:00 - 8:20 am for chapel. They are to report **directly** to the auditorium on these days.

Note: For the first few weeks you will need to take your child directly to their classroom each day. A note will be sent home in your child's backpack when the Pre-K and Kindergarten teachers are ready for you to begin taking your little eagle to "big chapel" on Mondays.

1st - 6th grade chapel is held in the Auditorium Monday through Friday from 8:00 - 8:20 am. All elementary students in grades 1st - 6th will report **directly** to the Auditorium each morning.

Junior High and High School students will have daily chapel as well in the Auditorium. Their chapel time is from 11:20 - 11:55.

All School Chapel is scheduled for the second Tuesday of each month. This is a time for our campus to worship together as a whole. All School Chapel is held in the Eagle Athletic Center (EAC) and dress uniform is required.

Lost and Found

Lost and found items are placed in the blue barrels located inside the Multi-Purpose Building (MPB). The best advice in this area is to label **EVERYTHING** your child brings to school. It is not uncommon for several children to have identical coats, gloves, hats, etc.

Dress Code

Refer to the Student Handbook located at www.lubbockchristian.org for the dress code and uniform policy.

Weather Policy

During times of inclement weather, LCS cancellations, delays or early releases are decided **INDEPENDENTLY** of all other area schools. Please check the major network television stations, and/or their affiliated radio stations for information regarding delays and cancellations. LCS has a call system that will be used in addition to announcements made on television/radio. Delay/cancellation decisions will be made by 6:00 am. One-hour delays are typical. Early releases for weather are rare. If it does happen, we will get the word out as quickly as possible, and LCS will provide supervision for children until they are picked up.

Medical

LCS currently does not have a school nurse. We do however have a plan in place in case medical attention is required. Simple things such as scrapes and cuts are handled in the office. All of our teachers have First Aid/CPR training as well. Should an emergency take place, your child may be taken to the LCU doctor's office. You

will be notified first. Also, an ambulance will be called should the need arise. If parents need to leave medication for their child, we have a form in the front office that will need to be attached to the medication. All medication is to be kept in the office.

School Parties

There are only three class parties per year for grades 1-6. These parties will be at Christmas, Valentine's Day, and at the end of the school year. Pre-K and Kindergarten will have these same parties as well as an Easter egg hunt and a Thanksgiving Feast. Parents are encouraged to help with and attend these events. You may also bring special treats for your child's class to celebrate birthdays. Just be sure and check with your child's teacher first.

As far as personal parties are concerned, invitations may only be passed out at school if every child is invited in their grade level/class. If it is an all-boy (or girl) party, then every boy/girl **MUST** be included.

Yearbooks

"The Eagle" is made available to all LCS students. You will need to order and pay for your yearbook at the beginning of the school year when you have your financial meeting. Your yearbook will be delivered to your child's classroom **the following** school year. This is done so that all activities can be included in the book.

Library

Library hours are from 7:45 - 4:00 p.m. Monday - Friday. The library is closed from 11:00 – 12:00 each day for lunch. Students are allowed to check-out 10 easy read books or three chapter books at one time. Check-out time is for 2 weeks. In addition to children's books, the library has Christian fiction, parenting collections, and family videos available to parents. Your children are allowed to go to the library during school hours, and parents are invited to use the library any time at your convenience.

Mrs. Sanders hosts a pizza party every nine weeks for the class that has the least amount of overdue books and prizes for the Reader of the Week. The Reader of the Week award is given every Monday in

chapel to a student who has done well in reading or who has shown improvement in his/her reading.

The following fundraisers are conducted by the library each year to raise money for purchasing new books:

- Boxtops for Education
- Scholastic Book Fair
- Worlds Finest Chocolate candy sales

Report Cards and Progress Reports

Our Pre-K students will only receive two report cards during the year. One will be sent home in paper format during the fall and the other in the spring. Kindergarten report cards are sent home in paper format every 12 weeks.

Report cards for 1st through 12th grade are sent home via Renweb every 9 weeks. Progress reports are available via Renweb throughout the year.

Renweb

Renweb is our school management software program. Parents are able to access report cards, progress reports, information from teachers, student schedules and more. Parents can create an account by going to www.renweb.com. Click on logins (parents web) at top right and you will have the opportunity to create a new account. The district code is lub-tx. Your username will be the email address through which you receive school emails. Click create new account and you will be able to choose your password.

Events and School Activities

“Santa’s Salty Soup” - This is an annual presentation put on by our Kindergarten class during the December PTFA meeting. The main word of advice for this event is to get there early!! This is an exciting event and the best seats go quickly!

Kindergarten Graduation - This graduation ceremony is held during May in the Auditorium. This is a highly anticipated time so you will

want to get there early for a great seat!

3rd Grade Palo Duro Trip - This trip is usually scheduled for some time in early May. Again, sponsors are needed and welcome. If you are interested in helping with this trip talk with your child's teacher.

4th Grade San Antonio Trip and Bake Sale - This trip is scheduled in late April or early May and serves as the 4th graders' end of school party, too. Sponsors are required for this trip. Talk to your child's teacher if you are interested in attending.

To help raise funds for the trip, the students have a bake sale each Thursday in the cafeteria during lunch. Students in 1st grade and up may purchase baked items that have been donated by 4th grade parents to the sale. Goodies are also sold at all home varsity football games. The prices generally range from 25 cents to one dollar.

5th or 6th Grade Field Trip - These students rotate by year and will take a day trip to the Lubbock Lake Landmark and Ranching Heritage Center during the school year.

5th or 6th Grade Carlsbad Caverns Trip - Following their study of caves and reading Mark Twain's *The Adventures of Tom Sawyer*, the children are eager to do some cave exploring themselves. Chaperones will be needed for this day trip. If you are interested contact your child's teacher.

These students will also visit the International Cultural Center at Texas Tech for a program on Ellis Island.

Extra-Curricular Activities

Trail Life USA - Lubbock Christian School has chartered a troop with Trail Life USA. Trail Life uses camping and outdoor themes to teach leadership and help promote Christian values in young men grades K-12. While many of the programs and advancement are similar to the Boy Scouts, Trail Life differs because scripture and Bible knowledge are woven into the program and used to reinforce the Christian world view. Details on their program can be found at www.TrailLifeUSA.com. If you are currently involved in a Boy

Scout or Cub Scout group, your achievements, awards and advancement will transfer directly to Trail Life.

Science Fair - The Science Fair is held early in the second semester. Participation begins as an option in the 4th grade and is then required for 5th and 6th grade students. First place finishers advance to the regional Science Fair at Texas Tech University. 6th grade projects that place 1-3 at regional's can go to the State fair in San Antonio. Your child's science teacher will have more information available for you.

Junior High - Art, Band, National Junior Honor Society, Academic Meet, 8th grade cheerleading as well as football, basketball, track, golf, and volleyball .

High School - National Honor Society, Academic Meet, cheerleading, twirlers, drum major, flag corps, band, choir, homecoming queen, yearbook, art, one act play, and student senate. Students can also compete in football, volleyball, basketball, track, baseball, softball, and golf.

Jr. High Banquet - The Jr. High Banquet is generally held in the spring. It is sponsored by the 8th grade and includes all 7th and 8th grade students. Parents are encouraged to attend this banquet as well. Academic and sports awards are given at this time for all Jr. High students.

Homecoming - Homecoming takes place in the fall and is a week filled with special activities for our junior high and high school students. They will have dress up days to show their school spirit as well as a hall or float decorating competition. The decorations are judged on Friday, and the results announced that night. The week's activities culminate with a Friday night football game where the Homecoming Court is introduced and the Queen is crowned at halftime. Unity lunch is on Wednesday of Homecoming week.

Senior Chapel - This takes place the Friday before graduation. Each senior is given 5 to 10 minutes to reflect on their days at LCS. Parents and grandparents are encouraged to attend.

Awards Chapel - This takes place in May. It is a time when academic awards are given to high school students. Parents and grandparents are encouraged to attend.

Athletic Banquet - This takes place in May. It is usually a night activity. Dress is Sunday dress. Awards for all high school sports are handed out by coaches.

Jr./Sr. Banquet - The Jr./Sr. Banquet is held in May. It is sponsored by the Jr. Class and includes all Jr. and Sr. students. This is a time to celebrate the seniors. The dress is formal.

School Support

Volunteers are often needed for various activities throughout the year. Being a volunteer offers a great opportunity to meet people, gain experience and make a huge impact on the LCS community.

Parent, Teachers and Friends Association (PTFA) - PTFA works primarily to raise money to purchase equipment and materials for LCS through fundraisers. Monthly meetings are held on the third Tuesday of each month in the Auditorium at 7:00 pm and new officers are elected during the spring. If you are interested in this organization, please contact a current member for further information.

Lubbock Christian Athletic Booster Club - Booster Club officers are selected yearly by the membership. Some of their projects are the "Curly Tater Booth" at the South Plains Fair, concession stands, and "Meet the Eagle Night". As you can see, help and coordinators are always needed in order for these to be a success. If you are interested in volunteering, contact an officer or member of this organization.

Band Boosters - This organization was formed to support and encourage music activities in grades 5-12. The members raise money for trips, uniforms, equipment and supplies.

Fundraisers

Grandparents Day and Auction - This event is always held in the fall and is an exciting day for honoring our LCS grandparents. Students are given the opportunity to show off their school while spending quality time with their family. The day begins with a performance showcasing our students and ends with a shared chapel time for Jr. High and High School students and their families. These events will conclude at noon and all students will be dismissed from school for the day to spend time with their family enjoying lunch and an afternoon of fun.

A silent auction takes place during the day which includes a bake sale with items donated from LCS families. Items for the auction are usually made available through donations. Put your talents to work and donate a craft item, painting, wood project, or a retail item yourself! Also, if there is a business in town you shop at regularly and who you have a good rapport with; ask them for a donation, too. The more items we have the better!

Each grade will contribute an item to the auction as a class. As you can imagine, many volunteers are needed to pull this off. If you would be interested in helping, please contact the Development Office at 796-8700.

PTFA Fall Festival - A fundraiser that provides great fun and a wonderful opportunity for meeting new families at LCS. Each class has carnival type booths with games and activities for the children. The parents of the children in each grade are responsible for manning and providing the booths. Half of the proceeds go directly to the teachers to be used in their classrooms. The remaining funds go to PTFA. This is an evening event that is generally held in October. Children may wear their Halloween costumes as long as they are tasteful. Many volunteers are needed for the annual event to be a success. A planning meeting will be held a few weeks prior to the festival. Watch your *child's backpack and your email* for more information.

Annual Benefit Event - The annual Benefit Event is held in the spring. It supports the school and provides a great opportunity to meet

others who care about our school. Information will be **mailed** to you concerning this event. If you are interested in helping, please contact the Development Office at 796-8700.

Box Tops for Education - We encourage you to ask friends, neighbors and family members to help collect box top coupons. You may turn in any box tops you have collected to your child's teacher or place them in the collection boxes located in each classroom and the school front office.

Annual Eagle Campaign - This is a campus fundraiser that raises extra money for our students. These funds go towards technology, paper, text books, and tuition scholarships. Your annual gift is a great way to help your child. Annual gifts range from \$25.00 - \$50,000.00. Each gift is greatly appreciated.

Lowe's Register Tapes for Education - This is an incredible program that allows us to earn **FREE** school equipment and supplies. Throughout the school year, we will be able to turn cash register receipts from Lowe's Supermarkets into free and important educational equipment that we otherwise would only dream of getting. Please shop at Lowe's Supermarkets, save your receipts from grocery **AND** fuel purchases, and send them to school with your child. Ask your neighbors, friends and co-workers to collect tapes, too!

Coke Sale - This fundraiser is conducted by the band. Proceeds are used to help with travel expenses in attending different events.

Eagle Fan Gear - Throughout the year, Eagle Fan Gear will offer a variety of spirit items for purchase. This will include t-shirts, hoodies, blankets, caps, visors and various other fan gear. Proceeds from these sales go directly to the football program.

Did you know?

- **LCS Decals** - LCS decals for your car are available in the front school office and the Development office. These are provided at no cost for our families.
- **Eagle Pass** - You can buy an Eagle Pass that will get you and your family into all Eagle sporting events for the school year. These can be purchased at Meet the Eagle or in the school office.
- **College Credit** - Junior and Senior students can earn college semester hours at LCU by taking courses which count for both high school and college credit.
- **Band** - Band is a required subject in 5th thru 7th grade.
- **Cheer Camp** - Cheerleading camp is held each fall for girls in Pre-K through 6th grade. Upon approval from the elementary principal, often times many little girls in elementary wear a LCS cheer suit to school on home football game nights to show their school spirit. **These are not required**, but if you have an interest you can purchase one at Jazzy Toes here in Lubbock or make your own. You might also check with the mom of an older Eagle. They just might have one on hand that has been outgrown!
- It is a good idea to keep spare change lying around throughout the year. Periodically your child's teacher may ask for \$1 or \$2 to be sent to school to help with the cost of an activity or treat.

As you can see it is a very exciting journey here at LCS. You have been given an overview of some of the things that will occur in the year. We hope that you find this book of guidelines useful and that you have the best experiences ever here at LCS.